

## **A G E N D A**

**WORK SESSION  
BOARD OF COMMISSIONERS  
CITY OF FRANKFORT, KENTUCKY  
315 WEST SECOND STREET  
FRANKFORT, KY 40601  
(502) 875-8500**

**OCTOBER 21, 2002  
5:00 P.M. (EST)**

### **1. CALL TO ORDER/ROLL CALL**

### **2. CITY MANAGER REPORT:**

The City Manager will provide a report on City business and respond to any questions from the Board of Commissioners.

- a. City Auction
- b. Lease of Green Space Properties - 618 Taylor Avenue & 616 ½ Hawkins Court
- c. Sanitary Sewer/Lateral Policy

Attachments: Memorandum with attachments from Grants Manager dated 10/1/02

### **3. SPECIAL PROJECTS:**

The Director of Public Works and other City staff will provide an update on public construction projects in the community.

- a. Holmes Street Drainage Project - HMB Professional Engineers, Inc.
- b. Central Garage Construction Project - Soil Testing

Attachments: None

### **4. DISCUSSION ITEMS:**

#### **4.1 Engineering Services Agreement for Professional Engineering Services on Phase 2 Stormwater Program with Franklin County Fiscal Court through the Kentucky Division of Water**

Background: In April, 2002 the Kentucky Division of Water notified the City of Frankfort that the City was designated as a Phase 2 community. This refers to the obligation to develop a comprehensive stormwater program in compliance with federal and state regulations. In June, 2002 the Board of Commissioners authorized the seeking of letters of intent from qualified engineering firms to assist the City in conducting a preliminary study for filing a Notice of Intent for Phase 2 compliance no later than 3/10/03. Franklin County has agreed to participate in this preliminary study as a potential co-permittee in the process.

Mr. Roddy Williams from PEH Engineers, the recommended consulting firm for the preliminary study, will be in attendance and will make a formal presentation on the Phase 2 Stormwater Program. PEH Engineers plans to partner with Quest Engineers in the conduct of this study.

Attachments: Presentation titled NPDES Phase II Permit dated 10/17/02

#### **4.2 Draft Resolution Creating a Special Task Force on the Proposed South Frankfort Community Center for the City of Frankfort, Kentucky**

Background: Mayor May has invited representatives from the South Frankfort neighborhood and associated community service agencies to address the Board on the development of the

proposed South Frankfort Community Center. A suggestion is being advanced to create a Special Task force to facilitate this process.

Attachments: Draft Resolution

**4.3 Request for Proposals for Architectural Services on the Acquisition of the Paul Sawyer Public Library for Use As a Municipal Building**

Background: The Paul Sawyer Public Library District and the City of Frankfort have been negotiating on the potential sale of the current library facility on Wapping Street as a future municipal building. The Library District also plans to construct a new facility on the adjacent public parking lot property on Wapping Street. The City Manager will brief the Board of Commissioners on the development of a request for proposals process for architectural services.

Attachments: Draft Request for Statements of Qualifications dated 10/17/02

**4.4 Draft Order Pertaining to Media Relations for the City of Frankfort**

Background: Per the Board's Work Session on 10/7/02, the City Manager has been developing a draft media relations policy for the City organization. This policy is intended to clarify and promote the effective coordination of City news and events with all levels of the television, radio and newspaper media.

Attachments: Draft Order

- 5. AGENDA ITEMS SCHEDULED FOR REGULAR MEETING ON OCTOBER 24, 2002**
- 6. DEPARTMENTAL REPORTS**
- 7. CITIZEN COMMENTS**
- 8. OTHER BUSINESS**
- 9. ADJOURNMENT**